



Canal Place Live Present

# CanalFest 2010

September 24 - 26

CUMBERLAND, MARYLAND

Dear Potential Vendor:

Mark your calendar to join us for the 13<sup>th</sup> Annual CanalFest / RailFest this September in Cumberland, Maryland!

Due to the positive response from last year's event, we are continuing with a 3-day festival in 2010 to allow maximum exposure for you and your business. Booth hours are Friday, September 24, from 5 p.m. to 10 p.m., Saturday, September 25, from 10 a.m. to 10 p.m., and Sunday, September 26, from 12 to 4 p.m.

Based on feedback from last year's event, this year registrations will be accepted on a first come, first served basis. The festival grounds will be gated on Friday and Saturday and festival attendees will be charged a nominal admission fee to enter the grounds – this means booth space is limited. Due to the limited space, we will only allow two vendors to sell the same specialty item and will do our best to separate these vendors to maximize business for both groups. Additionally, this year we will be requiring a **full menu from our food vendors**. If an item is not on your application or you do not attach a full menu, you will not be allowed to serve that item. If multiple vendors sign up for the same specialty items, this will also be handled on a first come, first served basis.

Whether you've participated every year or this is your first time joining us for CanalFest/RailFest, we hope you'll find the registration process straightforward and stress-free. Also available on our website, you will find the Vendor Application, which has been streamlined for your convenience. **IMPORTANT:** We will be unable to accommodate changes to your electrical/water setup the day of the festival, so please select your requirements carefully. Your reservation may be modified by submitting a request in writing before August 31, 2010. **No exceptions will be made.** After completing your application, please mail it back to us in the enclosed envelope along with your payment no later than August 31, 2010. All checks should be made payable to "Canal Place Preservation and Development Authority."

After you've completed your Vendor Application [which is returned to CPPDA], please complete an *Application for Permit to Operate a Temporary Food Service Facility* for the Allegany County Health Department if you are planning to serve food and/or beverages. To obtain a copy of the application for permit, visit the Health Department's website at <http://www.alleganyhealthdept.com> or give them a call at (301) 759-5000.

All vendors should be in place and ready to operate before 5 p.m. on Friday, September 24<sup>th</sup>; the grounds will be accessible at 7 a.m. If you need special setup accommodations or have any other questions, please give us a call.

We're looking forward to having you join us!

Regards,



Dominique Cozatt  
Festival Coordinator